



OCEAN UNIVERSITY OF SRI LANKA

INVITATION FOR BIDS

1. JANITORIAL, CLEANING & MAINTENANCE SERVICE (2024 – 2025)

2. SECURITY SERVICE (2024 – 2025)

1. The Chairman, Regional Procurement Committee invites Sealed Bids from Qualified bidders for Supply under Mentioned Two Services for the Head Office and the Eight Regional Centers of Ocean University of Sri Lanka.
2. Bidding will be conducted through National Competitive Bidding (NCB) Procedures. Bidder should quote for all centers; less quotes will be rejected.

Contract No.	Name of the Contract	Refundable Bid Security (Rs.)	Bids Opening date and Time
OCU/PROC/JC&Mt/2024-01	Supply Janitorial, Cleaning & Maintenance Service for the Head Office & Eight Regional Centers	200,000.00	01.04.2024 11.30 am
OCU/PROC/Security/2024	Supply Security Service for the Head Office & Eight Regional Centers	200,000.00	01.04.2024 11.30 am

4. Interested bidders could be obtained a complete set of Bidding Documents in English Language from Procurement Division, Ocean University of Sri Lanka, Crow Island, Mattakkuliya, Colombo 15, on submission of a written request with the copy of bank deposit slip to the Senior Assistant Director (Procurement), on normal working days.
5. between 09.00 a.m. to 03.00 p.m. upon payment of a non-refundable fee of Rs.5,000/= for each Bidding document separately.
6. Tender document fee Rupees 5,000/= per each should be credited to Ocean University of Sri Lanka, Account No: 214-1-001-6-3629909, People's Bank Mattakuliya Branch, from 12.03.2024 to 28.03.2024.

7. Name of the Procurement should be clearly written on the left-hand top corner (Tender for Janitorial, Cleaning & Maintenance Service / Security Service) of the envelope and the Bids in duplicate that clearly marked as Original & Duplicate should be sent through Registered post to address given below or shall deposited in the Tender box at the address below **on or before 11.00 a.m. 01.04.2024 for both tenders.**
Late bids will be rejected
8. Each item is considered as a separate bid and applicants can be submitted as separate Bids.
9. **Bids will be opened at 11.30 a.m. on 01.04.2024 at the Auditorium, Ocean University of Sri Lanka, Crow Island, Mattakkuliya, Colombo – 15.** For the opening of Bids, the Bidder or a representative of the Bidder (with an authority delegating letter) can be participated.
10. **Bids shall be valid up to 16.06.2024**
11. The Bidder should submit a Bid security for above mentioned value in favor of The Vice Chancellor, Ocean University of Sri Lanka, obtained from any Commercial Bank operating in Sri Lanka approved by the Central bank of Sri Lanka in the form of an unconditional and on demand guarantee and shall be valid up to **14.07.2024**.
12. Pre-Bid meeting will be held on **21.03.2024 at 11.00 a.m** at Ocean University of Sri Lanka, Crow Island, Mattakkuliya, Colombo-15.
13. Interest eligible Bidders may obtain further information from the Senior Assistant Director (Procurement) of the Ocean University of Sri Lanka on working days of the week from 9.00 a.m. to 3.00 p.m. Contact Number: 011-4346991/993.
14. Chairman, Regional Procurement Committee, Ocean University of Sri Lanka reserves the right to accept or reject any Bid at any of the time.

**The Registrar,
Ocean University of Sri Lanka,
Crow Island,
Mattakkuliya, Colombo – 15.
Tele: 011-4346991/993**