

Instructions to applicants

- Please see the **Advertisement for Degree Programs 2024/25** before you apply for the Degree programs.
- You can apply online from the Ocean University website(‘<https://ocu.ac.lk>’) via the online application link supplied at the **Homepage**.
- Be sure to upload a copy of the relevant qualification certificates, receipt of payment of the application processing fee of Rs.1500/ = (which may be obtained from any People's Bank branch by paying to the credit of the "Vice Chancellor, Ocean University of Sri Lanka, Account Number 214100163629909 at Peoples bank Mutwal branch’’).
- If you have any clarifications contact **via messages, Assistant Registrar through WhatsApp to the 0711730540** or email to dilantha.perera@ocu.ac.lk or **ICT Instructor through WhatsApp 0711901970** or email to tharinduw@ocu.ac.lk
- Application Extended Closing date is **31/07/2024**.
- **After filling in your application form, keep a softcopy or a printed copy with you which must be necessary when you attend the interview. Please do not send the applications(Hard copies) via registered post.**

Application procedure for new applicants,

- Follow the web link to fill in your details and after you complete, check twice before pressing the submit button.
- **You must upload your payment slip before submitting the application**, otherwise you won't be able to submit the application. If you are applying more than one degree program, you have to obtain payment slips (Rs. 1500) per each application and upload with each submission.
- You must write down and keep your username and password before leaving to the next page.
- Then the Login page appears for you to login to the applicant's account
- Login to the account using your username & password.
- Then upload the scanned soft copies of your educational documents using the ‘**Upload My Documents**’ link at the left of the page (you need to prepare scanned soft copies (**with the size of Maximum 2MB**) of your Educational certificates, Birth certificate, NIC Copy, etc. before this stage) and you can edit your previously Uploaded scanned copy of your Payment slips (**with the size of Maximum 2MB**) through this.
- Please don't use to the upload your payment slip using the “*uploading my payment slips*” link(This is only for the Registration payment slip upload).

- You can edit/change and update the details of your account using the link ‘ **My Details Add/Edit**’.
- Please notice the closing date for applications and make sure to submit your applications before that.
- Please note that you are requested to keep the printed Application and Payment Receipt along with you as for evidence of required payment (copy of the paying in voucher, if paid to bank) to present in future official purposes.

Step 01: Fill the application form

Enter Application

Please note that the grade for each (O1 or A1) subject (depending on your Agent entry qualifications) is awarded 'Direct' (Passing) or your grade for the subject if you have not received your results yet. Once you successfully submit the application, you will receive a direct email once confirming the successful submission of your application. You will be provided with further details once your application is being processed.

Personal Information

First Name:
Last Name:
Name with Initial: or First Name
Title:
NIC Number (if Applicant): or (110000000-0000)

E-Mail Address * **A**

Public Information

Public Number: or (71100000)
Address (House No.): or (1000)
Address (Street): or (1000000)
Address (City): or (100000)
Province:
District:
Club Name:
Suburb/Colony:

How did you get to know about the programme:

Are you applying from the (next) certificate?
Type of your A/Ls certificate:
Whether you have been qualified for university admission:

Create Your User Account

User Name: This will be your user name when you log in to your User Account.
Password: This will be your password when you log in to your User Account.
Confirm Password:

What is to be exempt?



Make sure this is an email address that you have access to

E-Mail Address *



For the username you can put as your first name and initial from the last name

Example: Applicant name – Asanka Perera

Username: AsankaP or AsankaPE

For the password you can put as anything that you can remember easily.

Example: Like your Birthday

If you are born in 2002.01.01

Please enter your password like

'200211'

Create Your User Account

User Name * This will be your user name when you log in to your User Account.
Password * This will be your password when you log in to your User Account.
Confirm Password *

Address (House No.) * ap - No. 123

Address (Street) ap - Old Fort Road

Address (City) ap - Negombo

Province *

District *

Civil Status *

Sri Lanka Citizenship *


How did you get to know about the programme

Are you applying from the IWQS certificate? *

Type of your A/L education *

Whether you have been qualified for University Admission *

Study Mode * Full Time

Application Payment Slip (PDF/JPG/PNG): * Choose File No file chosen Maximum file size is 2MB 

Create Your User Account

User Name * This will be your user name when you log in to your User Account

Password * This will be your password when you log in to your User Account

Confirm Password *

What is in image? 4pts



You must upload your payment slip before submitting the application, otherwise you won't be able to submit the application.

Once you complete the application you can submit the application using the **Submit** button.

Step 02: Login to your account and Complete the application

<https://emis.ocu.ac.lk/app/applicationlogin.php>



 **Ocean University of Sri Lanka**

Process Successful.....
You will be informed of interview details via SMS or/and EMail.....

Acknowledging E-Mail has been sent your email!

Click Here - Login To Your Account

Click Here to Submit another Application

Click here to login to the account

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 **Ocean University of Sri Lanka**

Existing Applicant

User Name

Password

Forgot Password?

Sign-In

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My Application Status

- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents
- My Details Add/Edit
- My Student Counsellor
- My Login Details
- Logout

| | | | |
|-----|--|------------------|-----|
| 1.1 | Application was submitted successfully | Edit Application | Yes |
| 1.2 | Application is being processed | | Yes |
| 1.3 | Applicant has successfully registered to enroll for Oceanography (Honours) degree programme | | |
| 1.4 | Applicant is called for an Aptitude Test & Interview | | |
| 1.5 | Applicant came for Interview | | |
| 1.6 | Applicant came for Aptitude Test | | |
| 1.7 | Applicant has passed the Aptitude Test & Interview | | |
| 1.8 | Applicant is eligible to enroll for the requested degree programme | | |
| 1.9 | Applicant has reserved the seat by paying the Reservation Fee / Admission Fee | | |
| 2.0 | Applicant is requested to come for the Registration Day | | |

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Click here to Complete your application

Step 03: Upload the documents to Complete your application

Ocean University of Sri Lanka Welcome,

My Application Status

- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents**
- My Details Add/Edit
- My Student Counsellor
- My Login Details

Upload My Documents

| | | | |
|------------------------------|--------------------|-------------|----------------|
| 1. Photograph | (JPG/PNG/BMP): | Choose File | No file chosen |
| 2. NIC | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 3. Birth Certificate | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 4. A/L Certificate | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 5. O/L Certificate | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 6. Hostel Accommodation Form | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 7. Other Qualifications | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 8. Application Payment Slip | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |
| 9. NVQ 5 Certificate | (PDF/JPG/PNG/BMP): | Choose File | No file chosen |

Upload

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Click here to upload the Documents and Application Payment Slip

If you forgot your password

Ocean University of Sri Lanka

Existing Applicant

User Name
AsankaP

Password

Forgot Password? **Click here**

Sign-In

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Ocean University of Sri Lanka

Reset Your Password

Submit the form below with **User Name** to reset your password,
Password reset link will be emailed to you.

User Name:
AsankaP **Type your user name**

Submit Request **Click here**

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