Guidelines for Preparing and Submission of Abstracts

By submitting an abstract the authors confirm that their abstract represents original previously unpublished work and if accepted, at least one of the authors should register for the symposium and present the paper.

Instructions to Authors

- Abstracts should report original research.
- Documents that do not conform to the guidelines will be rejected.

Submissions

Soft copies of the following documents are requested to be emailed to isor@ocu.ac.lk.

   i.   Abstract (both .doc and pdf)
  ii.   Extended Abstract (both .doc and pdf) – Only for review purposes
 iii.   Author Declaration

The subject of email should appear as :

     iSOR2024_Abstract Submissions_Surname INITIALS (corresponding author)

Basic format for all documents:

   i.   Paper size and Orientation: A4, Portrait
  ii.   All margins except left: 1", Left margin: 1.25". Gutter: 00

<u>Abstract</u>

Title

   i.   Font type and size: Times New Roman 12
  ii.   Centered text in bold
 iii.   Sentence case
 iv.   Abstract titles should be short, but descriptive. Informative titles, indicating key points are encouraged.

Affiliations

   i.   Font type and size: Times New Roman 11
  ii.   Affiliations (*italic*) should be indicated with Arabic numbers appearing at the end of surname/family name.
 iii.   An asterisk should be used for the corresponding author
 iv.   Names of affiliations should be given including the country.
  v.   If there is more than one name and address, they should be related by numbers.

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Example:

Surname INITIALS[1] and Surname INITIALS[2*]

1Affiliation, Country

2Affiliation, Country

Email address of the corresponding author

Paragraph

i. The abstract should be one paragraph
ii. Font type and size: Times New Roman 12
iii. Word limit: 300 -350 words
iv. Structure of the abstract to be as background, objectives, methodology, results and conclusion.
v. Content - Justified, No indent, No extra spacing before or after, No special effects
vi. Line spacing – 1.5
vii. Acronyms should be written in full the first time, mentioned in the text, followed by the abbreviation in parentheses.
viii. There shall be no citations or references in the abstract.

Keywords

i. Font type and size: Times New Roman 12
ii. **"Keywords:"** is bold and maximum of **05 keywords**
iii. Should be appear at the end of the text

Extended Abstract – **Optional (Only for review purposes)**

i. Extended abstract (**word limit 750-1000**; maximum 03 pages; page numbers should be included)
ii. Font type and size: Times New Roman 12
iii. Line spacing – 1.5
iv. Should consist of the following sections:

- Introduction (with objectives)
- Methodology
- Results
- Discussion
- Conclusions
- References (Maximum 5)

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Presentation and Publication of Accepted Abstracts

Presentations are limited to 15 minutes including time for questions. Full text of accepted abstracts will be published in the abstract volume of the International Research Symposium of Ocean University of Sri Lanka.

Withdrawal of Abstracts

To withdraw the abstract, contact the symposium secretary thorough isor@ocu.ac.lk indicating your abstract identification number, two weeks before the symposium to avoid publication in the abstract volume.

For any concerns,

Contact

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