



## PROCUREMENT NOTICE

### 1. Supply of Security Service – 2025/2026

### 2. Janitorial, Cleaning & Maintenance Service-2025/2026

1. The Chairman Regional Procurement Committee invites sealed Bids from qualified bidders for Supply under mentioned two services for head office and the seven regional centers of Ocean University of Sri Lanka.
2. Bidding will be conducted through National Competitive Bidding (NCB) Procedure.
3. Bidder should quote for all centers; less quotes will be rejected.

Contract No	Name of the Contract	Refundable Bid Security (Rs.)	Bids Opening Date and Time
OCU/PROC/SECURITY-2025	Supply of Security Service - 2025/2026	200,000.00	21.03.2025 11.00am
OCU/PROC/CLEANING-2025	Supply of Cleaning Service- 2025/2026	200,000.00	21.03.2023 11.30am

4. Interested bidders could be obtained a complete set of Bidding Documents in English Language from Procurement Division, Ocean University of Sri Lanka., Crow Island Mattakkuliya, Colombo 15. On submission of a writing request with the copy of the bank deposit slip to the Director Finance, on normal working days between 09.00 a.m. to 03.00 p.m. upon payment of non-refundable fee 5,000/= for each Bidding Document separately.
5. Tender document fee Rupees 5,000/= per each should be credited to **Ocean University of Sri Lanka, Account No: 214-1-001-6-3629909, People's Bank, Mattakkuliya Branch, from 03.03.2025 to 20.03.2025.**
6. Name of the Procurement should be clearly written on the left-hand corner (Tender for Supply of Security Service - 2025/2026 and Cleaning Service - 2025/2026) of the envelope and the Bids in duplicate that clearly marked as Original & Duplicate should be sent through Registered post to address given below and shall deposited in the Tender box at the address below on or **before 11.00 a.m. 21.03.2025 for both tenders.** Late bids will be rejected.
7. Each item is considered as a separate bid and applicants can be submitted as separate Bids.
8. **Bids will be opened at 11.00 a.m. on 21.03.2025.** For the opening of the Bids, the Bidder or a representative of the bidder (With an authority delegating letter) can be participated.
9. **Bids shall be valid up to 06.06.2025**
10. The bidder should submit a bid security for above mentioned value in favor of Vice Chancellor, Ocean University of Sri Lanka, obtained from any Commercial Bank operating in Sri Lanka approved by the central bank of Sri Lanka in the form of an unconditional and on demand guarantee and shall be valid up to **04.07.2025.**
11. Pre-Bid meeting will be held on **12.03.2025 at 11.00 a.m.** at Ocean University of Sri Lanka, Crow Island, Mattakkuliya, Colombo 15.
12. Interest eligible bidders may obtain further information from the Senior Assistant Director (Procurement) Act, of the Ocean University of Sri Lanka on working days of the week from 9.00 a.m. to 3.00 p.m. Contact Number: 0114-346993.
13. Chairman, Regional Procurement Committee, Ocean University of Sri Lanka reserves the right accept or reject any Bid at any of the time.

**The Chairman  
(Procurement Committee)  
Ocean University of Sri Lanka,  
Crow Island, Mattakkuliya,  
Colombo 15.  
Tele: 0114-346993**