



STUDENT APPLICATION FORM

Office Use only	Reference No

Office Use only

PROGRAMME OF STUDY APPLY FOR

- i. National Diploma in Maritime & Logistics Management – NVQ Level 5
- ii. National Diploma in Maritime & Logistics Management – NVQ Level 6

PERSONAL PARTICULARS

Full Name (BLOCK CAPITAL):																			

Name with Initials																			

Date of Birth	DD	MM	YYYY	Age	MM	YYYY
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Nationality		Gender	Male/Female
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Permanent Address			
Tel No (Land)		Tel No (Mobile)	
E-mail			
District		Grama Seva Division	



STUDENT APPLICATION FORM

PERSONAL IDENTITY DOCUMENTS HELD

Document	Number	Issue Date	Expiry Date
N.I.C			
Passport			

For In Case OF Emergency

Parent or Guardian	Name		Relationship	
			Signature	
	Address			
	Tel No. (Land)		Tel No. (Mobile)	
	E mail			

ACADEMIC QUALIFICATION ((Please attached the attested copies of academic qualification)

University/Institute	Diploma/Qualification	NVQ Level	Year of Award

MEMBERSHIP OF PROFESSIONAL ORGANIZATION (Please attached the attested copies of member ship Certificates)

Professional Organization	Category



STUDENT APPLICATION FORM

WORK EXPERIENCE (In reverse Chronical order)

From Month/Year	To Month /Year	Company /organization	Title /Position

PAYMENT INFORMATION (Please select your funding plan)

Self-funding

Employer Sponsorship

Scholarship

NON - RELATED REFEREES

Name	
Designation	
Address	
Tel. No. (Land)	
Tel. No. (Mobile)	

Name	
Designation	
Address	
Tel. No. (Land)	
Tel. No. (Mobile)	



STUDENT APPLICATION FORM

Please attach the original copy of the bank voucher for application fee in the following provided space.

Original copy of the Bank Voucher
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I do hereby declare that the above particulars furnished by me are true and accurate to the best of my knowledge.

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Date

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Signature of Applicant

Official Use Only:

Interview Remarks	Name of the Interviewer	Signature

Special Remarks:

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Ocean University of Sri Lanka – Regional Centre Panadura Instructions for Filling the Application Form



PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THE APPLICATION.

FILLING THE APPLICATION

- The complete application consists of **four** pages.
- Application form should be filled only in the English medium.
- You should complete all the entry requirements on or before the closing date.
- Your application must be prepared in “A4” paper using both-sides.

01. PERSONAL PARTICULARS

- Full Name must be given as it is appeared in the birth certificate. (If the name in the birth certificate is different than the name which is in use, necessary amendments should be made in the birth certificate prior to get the registration.)

Example:

Full Name (BLOCK CAPITAL):								H	E	R	A	T	H		M	U	D	I	Y
A	N	S	E	L	A	G	E		I	R	O	S	H		R	U	W	A	N
	W	E	E	R	A	S	I	N	G	H	E								

Name with Initials				H		M		I		R		W	E	E	R	A	S	I
N	G	H	E															

- Provide your date of birth as DATE-MONTH-YEAR format and the age as MONTHS-YEARS format.
- Enter your age on the deadline of the application.

Example:

Date of Birth.	10	06	2001	Age	06	20
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- Please provide your permanent address, contact telephone number/s, valid email address, District and Grama Seva division to enable the Ocean University of Sri Lanka – Panadura Regional Centre to communicate with you in future activities.



Ocean University of Sri Lanka – Regional Centre Panadura Instructions for Filling the Application Form



02. PERSONAL IDENTITY DOCUMENT HELD

- Please provide your **correct** details of National Identity Card or Passport.

03. FOR IN CASE OF EMERGENCY

- Please provide the **correct** details of your parent or a guardian to contact in case of emergency.

04. ACADEMIC QUALIFICATIONS

- You should indicate your academic qualifications clearly and attached the certified copies of academic qualification.

Example:

University/Institute	Diploma/Qualification	NVQ Level	Year of Award
Ocean University of Sri Lanka- Regional Centre Panadura	National Diploma in Maritime & Logistics Management	5	2022

05. MEMBERSHIP OF PROFESSIONAL ORGANIZATION

- You can provide details related to your **membership of professional organization** in this section.

06. WORK EXPERIENCE (In reverse Chronical order)

- You can provide details of your **working experience or on the job training** in this section.
- Please attach the **service letter or employment verification letter** .

07. NON-RELATED REFEREES

- You should provide the correct details of **two** non-related referees in this section.
- Finally, place your signature and insert the date at the appropriate place in the application form.



Ocean University of Sri Lanka – Regional Centre Panadura Instructions for Filling the Application Form



DOCUMENTS TO BE ATTACHED

- Please attach the **original copy** of bank voucher for application fee in the provided space in the application form.
- You have to send the **copies** (A4 size) of the following documents.
 - Photocopy of the NIC
 - Photocopy of Birth Certificate
 - Photocopy of the NVQ Certificate & Transcript
- All the photocopies should be certified as a true copy by anyone of the following persons: Principle of an approved school / Grama Niladhari of the division / Justice of Peace / Commissioner of Oaths / Attorney at Law / Notary Public.
- Please do not attach the copies of any certificates other than those mentioned above.

APPLICATION FEE

- Application fee is **Rs.250.00** should be paid by **any branch of People's Bank** to the following account details.

Account number: **214100163629909**

Account name: **Ocean University of Sri Lanka**

Branch: **Mutwal Branch**

Reason: **Application Fee for MLM NVQ Level 6 -RCPN**

- Please keep a copy of the slip with you and send the original deposit slip attached to the application.
- The application fee will not be refunded.



**Ocean University of Sri Lanka – Regional Centre Panadura
Instructions for Filling the Application Form**



SUBMITTING THE APPLICATIONS

- Application forms should be sent to the following address on or before the closing date under **registered post**.

**Assistant Director,
Ocean University of Sri Lanka,
Dobagahawaththa,
Uyankele Road,
Panadura.**

- State the course name which is mentioned as **National Diploma in Maritime & Logistics Management NVQ level 6** on the left-hand top corner of the envelope.

NOTE:

- Incomplete applications / applications without the original deposit slip and delayed applications will be rejected.
- The decision of the Ocean University of Sri Lanka will be final.
- For further information, please contact:

Assistant Director: Mr. M.N.J. Peiris - 077 767 0196