

අයදුම්කරුට උපදෙස්

- උපාධි පාඨමාලා සඳහා අයදුම් කිරීමට ප්‍රථම පුවත්පත් දැන්වීම් හොඳින් කියවා බලන්න
- ශ්‍රී ලංකා සාගර විශ්වවිද්‍යාලයේ වෙබ් පිටුවෙහි (www.ocu.ac.lk) ලිපිනය එක හරහා මාර්ගගත ක්‍රමය ඔස්සේ ඔබට අයදුම්කල හැකිය
- මාර්ගගත ක්‍රමය ඔස්සේ අයදුම් කිරීමේදී පහත ලේඛණ අමුණා ඇත්දැයි සැලකිලිමත් විය යුතුය
 - I. අධ්‍යාපන සහතික පිටපත්
 - II. රු. 1500/- ක් වූ ගෙවීම් රිසිට්පත් (උපකුලපති නමින් මහජන බැංකුව මෝදර ශාඛාවේ අංක 214100163629909 දරණ ගිණුමට බැර කල යුතුය)
- ඔබට කිසියම් ගැටළුවක් වේ නම් පහත අංක ඇමතිය හැකිය
 - I. තොරතුරු තාක්ෂණ උපදේශක +94 71 190 1970 (Whatsapp)
tharinduw@ocu.ac.lk
 - +94 71 231 7521
nalakas@ocu.ac.lk

අයදුම්පත එවිය යුතු ආකාරය

- වෙබ් අඩවියෙහි ඇති වෙබ් දිගුව (https://emis.ocu.ac.lk/app/applicationform_OCU.php) හරහා ඔබගේ අදාල තොරතුරු ඇතුලත් කල යුතුය. ඔබ ඇතුලත් කල තොරතුරු අප වෙත ඉදිරිපත් කිරීමට පෙර දෙවරක් පරීක්ෂා කර බලන්න.
- අයදුම්පත ඉදිරිපත් කිරීමට (submit) පෙර ඔබගේ ගෙවීම් වවුචර් පත උඩුගත (upload) කල යුතුය. ගෙවීම් වවුචර්පත උඩුගත කිරීමෙන් තොරව ඔබට අයදුම්පත ඉදිරිපත් කිරීමට නොහැකිය. ඔබ උපාධි පාඨමාලා කිහිපයකට අයදුම් කරන්නේ නම් ඒ එක් එක් පාඨමාලාවට (රු.1500/- බැගින්) වෙන වෙනම ගෙවීම් කල යුතුය
- ඊළඟ පිටුවට යාමට පෙර ඔබගේ user name සහ password නිවැරදිව සටහන් කර ගත යුතුය.
- ඉන් පසු ඔබගේ අනෙකුත් ලිපි ලේඛණ උඩුගත කිරීම සඳහා අයදුම්කරුගේ user account වෙත පිවිසීම සිදුකල යුතුය. (<https://emis.ocu.ac.lk/app/applicationlogin.php>)
- ඔබගේ user name සහ password නිවැරදිව ඇතුලත් කර user account වෙත ඇතුලත් වන්න
- ඔබගේ සියළුම අධ්‍යාපනික සහතික/ උප්පැන්න සහතිකය/ජාතික හැඳුනුම්පත සහ ගෙවීම් වවුචර්පත ස්කෑන් (scan) කර වෙබ් පිටුවෙහි වම් පස ඇති “upload my documents” වෙත පිවිස උඩුගත කරන්න (ප්‍රමාණය 2MB අඩු විය යුතුය)
- වෙබ් පිටුවෙහි සඳහන්ව ඇති “uploading my payment slip” දිගුව හරහා ඔබගේ ගෙවීම් වවුචර්පත උඩුගත කල නොහැකිය.
- ඔබ ඇතුලත් කල තොරතුරු නැවත වෙනස් කිරීමට අවශ්‍ය නම් “ My details Add/ Edit” දිගුව භාවිතා කරන්න
- අයදුම්පත් එවිය යුතු අවසන් දිනට පෙර ඔබගේ අයදුම්පත එවීමට කටයුතු කරන්න
- ඉදිරි කාර්යාලීය කටයුතු සඳහා ඔබගේ අයදුම්පතෙහි සහ ගෙවීම් වවුචර් පතෙහි මුද්‍රිත පිටපත් ඔබ සතුව තබාගැනීමට කටයුතු කරන්න

Instructions to applicants

- Please see the **Advertisement for Degree Programs 2024/25** before you apply for the Degree programs.
- You can apply online from the Ocean University website(‘<https://ocu.ac.lk>’) via the online application link supplied at the **Homepage**.
- Be sure to upload a copy of the relevant qualification certificates, receipt of payment of the application processing fee of Rs.1500/= (which may be obtained from any People's Bank branch by paying to the credit of the "Vice Chancellor, Ocean University of Sri Lanka, Account Number 214100163629909 at Peoples bank Mutwal branch’’).
- If you have any clarifications contact **via messages, through WhatsApp WhatsApp +94 71 190 1970 or email to tharinduw@ocu.ac.lk | +94 71 231 7521 or email to nalakas@ocu.ac.lk**
- Application Extended Closing date is **31/09/2024**.
- **After filling in your application form, keep a softcopy or a printed copy with you which must be necessary when you attend the interview. Please send the applications(Hard copies) via registered post.**

Application procedure for new applicants,

- Follow the web link to fill in your details and after you complete, check twice before pressing the submit button.
- **You must upload your payment slip before submitting the application**, otherwise you won't be able to submit the application. If you are applying more than one degree program, you have to obtain payment slips (Rs. 1500) per each application and upload with each submission.
- You must write down and keep your username and password before leaving to the next page.
- Then the Login page appears for you to login to the applicant's account
- Login to the account using your username & password.
- Then upload the scanned soft copies of your educational documents using the ‘**Upload My Documents**’ link at the left of the page (you need to prepare scanned soft copies (**with the size of Maximum 2MB**) of your Educational certificates, Birth certificate, NIC Copy, etc. before this stage) and you can edit your previously Uploaded scanned copy of your Payment slips (**with the size of Maximum 2MB**) through this.
- Please don't use to the upload your payment slip using the “**uploading my payment slips**” link(This is only for the Registration payment slip upload).

- You can edit/change and update the details of your account using the link ‘ **My Details Add/Edit**’.
- Please notice the closing date for applications and make sure to submit your applications before that.
- Please note that you are requested to keep the printed Application and Payment Receipt along with you as for evidence of required payment (copy of the paying in voucher, if paid to bank) to present in future official purposes.

Step 01: Fill the application form

Enter Application

Please note that the grade for each (O) or (A) subject (depending on your Agreed entry qualifications) is awarded by 'Direct Proofing' on your grade for the subject. If you have not received your results yet, then you successfully submit the application, you will receive a direct email once confirming the successful submission of your application. You will be contacted with further details once your application is being processed.

E-Mail Address *

Create Your User Account

User Name *

Password *

Confirm Password *

What is in image?



Make sure this is an email address that you have access to

E-Mail Address *



For the username you can put as your first name and Initial from the last name

Example: Applicant name – Asanka Perera

Username: AsankaP or AsankaPE

For the password you can put as anything that you can remember easily.

Example: Like your Birthday

If you are born in 2002.01.01

Please enter your password like

'200211'

Create Your User Account

User Name *

Password *

Confirm Password *

this will be your user name when you log in to your User Account

this will be your password when you log in to your User Account

Address (House No.) * sp : No. 123

Address (Street) sp : Old Fort Road

Address (City) sp : Nugegoda

Province *

District *

Civil Status *

Sri Lanka Citizenship *


How did you get to know about the programme

Are you applying from the NMQS certificate? *

Type of your A/L education *

Whether you have been qualified for University Admission *

Study Mode * Full Time

Application Payment Slip (PDF/JPG/PNG) * Choose File No file chosen Maximum file size is 2 MB 

Create Your User Account

User Name * this will be your user name when you log in to your User Account

Password * this will be your password when you log in to your User Account

Confirm Password *

What is in image? 4eqs



You must upload your payment slip before submitting the application, otherwise you won't be able to submit the application.

Once you complete the application you can submit the application using the **Submit** button.

Step 02: Login to your account and Complete the application

<https://emis.ocu.ac.lk/app/applicationlogin.php>



Ocean University of Sri Lanka

Process Successful.....
You will be informed of interview details via SMS or/and EMail.....

Acknowledging E-Mail has been sent your email!

Click Here - Login To Your Account

Click Here to Submit another Application

Click here to login to the account

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Ocean University of Sri Lanka

Existing Applicant

User Name

Password

Forgot Password?

Sign-In

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My Application Status

- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents
- My Details Add/Edit
- My Student Counsellor
- My Login Details
- Logout

1.1	Application was submitted successfully	Edit Application	Yes
1.2	Application is being processed		Yes
1.3	Applicant has successfully registered to enroll for Oceanography (Honours) degree programme		
1.4	Applicant is called for an Aptitude Test & Interview		
1.5	Applicant came for Interview		
1.6	Applicant came for Aptitude Test		
1.7	Applicant has passed the Aptitude Test & Interview		
1.8	Applicant is eligible to enroll for the requested degree programme		
1.9	Applicant has reserved the seat by paying the Reservation Fee / Admission Fee		
2.0	Applicant is requested to come for the Registration Day		

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Click here to Complete your application

Step 03: Upload the documents to Complete your application

Ocean University of Sri Lanka Welcome,

Upload My Documents

- My Application Status
- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents**
- My Details Add/Edit
- My Student Counsellor
- My Login Details

1. Photograph	(JPG/PNG/BMP):	Choose File	No file chosen
2. NIC	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
3. Birth Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
4. A/L Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
5. O/L Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
6. Hostel Accommodation Form	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
7. Other Qualifications	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
8. Application Payment Slip	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
9. NVQ 5 Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen

Upload

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Click here to upload the Documents and Application Payment Slip

If you forgot your password

Ocean University of Sri Lanka

Existing Applicant

User Name
AsankaP

Password

Forgot Password?

Click here

Sign-In

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Ocean University of Sri Lanka

Reset Your Password

Submit the form below with **User Name** to reset your password, Password reset link will be emailed to you.

User Name
AsankaP

Submit Request

Type your user name

Click here

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