



## OCEAN UNIVERSITY OF SRI LANKA

### INVITATION FOR BIDS

1. The Chairman, Regional Procurement Committee invites Sealed Bids from Qualified bidders for Supply Under Mentioned Goods for the Ocean University of Sri Lanka - 2026.
2. Bidding will be conducted through National Competitive Bidding (NCB) Procedures.
3. Non-refundable tender document fee of below mentioned per each document should be credited to the Ocean University of Sri Lanka, Account No: 214-1-001-6-3629909, People's Bank Mattakuliya Branch, from 10.03.2026 to 23.03.2026

Contract No.	Document Issuing Period	Pre-Bid Meeting Date & Time	Bids Closing & Opening Date & Time	Non-Refundable Bid Document Fee (Rs.)
1. Supply, Delivery & Installation Office Equipment (Smart Board, Laptop Computers, Desktop Computers, Printers, Multimedia Projectors, Photo Copy Machine, Duplo machine, UPS) for the Higher Education Section & Regional Centers of the Ocean University of Sri Lanka – 2026, OCU/PROC/2026-Office Equipment	10.03.2026 to 23.03.2026 (From 9.00 a.m. to 3.30 p.m. on weekdays)	13.03.2026 at 10.30 a.m.	24.03.2026 at 11.30 a.m.	3,000.00

4. Interested bidders could be observed the bidding documents free of charge following the path of university website <https://ocu.ac.lk/procurement-division/> and obtained the complete set of bidding documents in English language from procurement division, Ocean University of Sri Lanka, Crow Island, Mattakuliya, Colombo 15. on submission of a written request with the copy of bank deposit slip the Director (Finance), upon payment of a non-refundable fee as above-mentioned amounts for each bidding document separately on normal working days between 09.30 a.m to 03.30 p.m.
5. Name of the Procurement should be clearly written on the left-hand top corner (Tender for Supply.....) of the envelope and the Bids in duplicate that clearly marked as Original & Duplicate should be sent through registered post / Courier to address given

below or shall deposited to the Procurement Division at the address below **on or before the deadlines as mentioned in the above-mentioned table.** Late bids will be rejected.

6. Pre-Bid Meeting for each tender will be held as mentioned on above date and time at the Main Auditorium of the Ocean University.
7. For the opening of Bids, the Bidder or a representative of the Bidder (with an authority delegating letter) can be participated.
8. Interest eligible Bidders may obtain further information from the Director (Finance) of the Ocean University of Sri Lanka on working days of the week from 9.30 a.m. to 3.30 p.m. Contact Number: 011-4346993.
9. Chairman, Regional Procurement Committee, Ocean University of Sri Lanka reserves the right to accept or reject any Bid at any of the time.

**The Chairman,  
Regional Procurement Committee,  
Ocean University of Sri Lanka,  
Crow Island,  
Mattakkuliya, Colombo – 15. Tele: 011-4346993, 10.03.2026**