

OCEAN UNIVERSITY OF SRI LANKA

DEPARTMENT OF COASTAL AND MARINE RESOURCES MANAGEMENT

VACANCY- Project Assistant (Assignment Basis)

Qualifications

Should possess a BSc. (Special) Degree in the field of Biological/ Physical science with a class which is recognized by the University Grants Commission of Sri Lanka.

with

- Fluent in English (writing and speaking)
- Computer literacy (Word, Excel, PowerPoint internet skills and internet usage)
- Teamwork
- Experience in working with foreign universities
- Driving License: Should have a valid Driving License

Age: Age should be not less than 25 years and not more than 45 years

Terms and Reference (TOR) for Project Assistant

- Maintaining project accounts and documents under the supervision of Project Director.
- Initiate procurement actions in time as per the work plan
- Assisting educational programs
- Undertakes any other task as requested by the Project Director

Salary -Negotiable

Location- Colombo, Head Office

The envelope containing the duly filled Curriculum Vitae (CV) must bear the name of the post applied for on its top left-hand corner, and it can be either hand-delivered or sent under registered post to reach the **Project Director, Department of Coastal Resource Management, Ocean University of Sri Lanka, Pannanada Mawatha, Colombo, 15.**

The Project Office reserves the right to shortlist the candidates

Project Director
Department of Coastal Resource Management
Ocean University of Sri Lanka
Pannanada Mawatha Colombo, 15

04.05.2026